

Regulation regarding confirmation from an employer that their employee is entitled to emergency childcare in a childcare facility

From 11.01.2021, where no special regulations apply pursuant to the Covid Control Ordinance (disabled children, special regulations for single parents), emergency childcare in a childcare facility will only continue to be available for educational institution staff who are deemed to be essential for maintaining remote and emergency operation. Childcare facilities require an employer's certificate of confirmation that their employees are deemed to be essential key workers. This certificate will only be issued by OVGU in very exceptional circumstances. To this end, an employee's line manager must conduct an assessment.

Alongside a declaration from the employee that no other person is available to care for their child(ren), the following criteria will be used in the assessment:

- Teaching staff:
  - o Teaching activities are primarily synchronous, meaning that teachers teach and students learn simultaneously, so rescheduling classes to times when the child(ren) are being looked after by others is not possible
  - o Examinations are being held
  
- Research staff / employees pursuing qualifications:
  - o Presence in the workplace is absolutely essential, because experiments/laboratory work/maintenance work must be carried out that cannot be rescheduled
  
- Technical dept / administration staff:
  - o Working from home is not possible due to the nature of the tasks involved
  - o Furlough is not possible because the tasks that the job entails mean that presence in person is essential

The form, which must be submitted to the Department of Human Resources together with the form provided by the childcare facility, can be found [here](#).

Wherever possible, working from home, where necessary with different start and finish times, is preferred in all cases. If official business permits, special leave entitlement may also be utilized. This includes the increase in child sickness days that has been in force since 2020. Not only may the child sickness days be used if a

sick child needs to be cared for at home, they may also be used if schools or kindergartens are closed due to the coronavirus pandemic.

This also applies to parents whose kindergarten has remained open (poss. in emergency operation), who, however, have voluntarily agreed to the request not to send their children in.

In addition, the total of 34 (67 for single parents) days of paid leave also count, which since 2020 it has been possible to utilize, provided that they have not already been used up. These may also be drawn down on an hourly basis, when utilized in conjunction with working from home.