



Application for Guest Auditorship

For the winter semester 20__/20__ or summer semester 20__ (Please select relevant field)

Surname, First name:

Gender (according to birth register): female male diverse not specified

Date of birth:

Nationality:

Address:

Phone number:

E-Mail:

I hereby request the guest auditorship for the following courses:

Name of the course (Please enter the name of the course as indicated in the course catalogue.)	Study program	Confirmation by the lecturer or by the Dean's Office of Study Affairs *)
1.		
2.		
3.		
4.		
5.		

*) required only for courses in study programs with restricted admission, can also be attached in the form of an E-Mail from the lecturer.

I will submit this application together with the payment receipt for the guest auditor's fee and a copy of my identity card/passport at the Campus Service Center or send it by post to the Studierendensekretariat of the Otto-von-Guericke Universität Magdeburg, Universitätsplatz 2, 39106 Magdeburg.

.....
 Place/Date

.....
 Signature

With my signature I agree that my data will be stored for administrative purposes for the duration of my guest auditorship at OVGU Magdeburg.

Guest Auditor's Fee:

Please transfer the guest auditor's fee to the following account and attach the payment receipt to the Application for Guest Auditorship.

Bank details:

Recipient:	Universität Magdeburg
IBAN:	DE64 8100 0000 0081 0015 02
BIC:	MARKDEF1810
Bank name:	Deutsche Bundesbank, Filiale Magdeburg
Amount:	50,00 EUR
Reason for transfer:	GasthoererK3112300000

Please note: Students of other universities within the scope of the Higher Education Act of the State of Saxony-Anhalt are exempt from paying a guest auditor's fee, provided they can present a certificate of enrolment from their university for the semester they applied for.

Refugees are exempt from paying a guest auditor's fee, provided that they present an appropriate residence status for the semester they applied for.

The guest auditor's fee can also be paid in cash. The opening hours of the cash desk can be found on the homepage of the OVGU.